

Meeting was called to order by Chair Mr. Mayer at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, Eagle River, Wisconsin.

The following committee members were present: Jim Behling, Chris Mayer, Ed Blurthardt, Mary Kim Black and Erv Teichmiller.

Excused absences: None.

Other present: Jason Hilger, Jean Nitz, Kris Duening, Dawn Schmidt, Vern Wiggerhauser, Art Kunde, Larry Stevens and Dave Saddenwasser

Motion made by Mr. Bluthardt to approve the agenda to be discussed in any order at the discretion of the Chair. Seconded by Ms. Black. All voting aye. Carried.

Motion made by Mr. Bluthardt to approve the previous minutes from March 11, 2014. Seconded by Ms. Black. No changes or comments made. All voting aye. Carried.

Introductions – formal introductions were made to welcome in-coming supervisors and other attendees at the meeting.

**Finance Report** – The March finance report was presented. Cash and investments are reported as \$18.3 million and unassigned fund balance of \$13.1 million. The December unassigned fund balance is currently \$7.9 million; however, the books are not officially closed for the year. This balance is approximately \$600 thousand higher than December 31, 2012 indicating a solid year for 2013. Stated mandated and grant funded carryovers were reported as \$477,437.38. Carryovers will be placed on the next meeting agenda in order to take action.

**Resolution 2014- Budget Amendment – 2013 General Fund Expenditures in Excess of Budget -** Motion by Mr. Teichmiller to approve the resolution and forward to the County Board. Second by Ms. Black. All voting aye. Carried.

**Approval of Bills and Payroll** – Motion made by Mr. Bluthardt to approve bills and payroll. Seconded by Mr. Teichmiller. All voting aye. Carried.

**Solid Waste Budget** – Motion by Mr. Behling to request the zoning department to draft a resolution to take \$14,075 from the general fund to be given to the Solid Waste Budget and to bring this resolution forward to the applicable finance/administrative committee in existence in May. Seconded by Mr. Teichmiller. All voting aye. Carried.

**Contingency Uses** – A report was presented by Mike Duening, the IT Director, in regard to the current phone system. The phone system has been failing at a more frequent rate (3 times in the past 6 months) which has caused communication problems within the courthouse and is a large concern regarding public safety. Various solutions to fix the phone system were presented. One option was a very short term fix with a cost of approximately \$10,000. A second option was a long-term fix for \$66,000. A third option was a more cost effective long-term fix for \$46,000 from ChoiceTel, a local provider, which will provide cheaper annual maintenance costs. Mike mentioned he had approximately \$20,000 in his budget that he could apply. Mr. Bluthardt and Mr. Behling indicated the action should be considered an item of debate by the incoming board. Mr. Teichmiller felt it was a high priority item, with concerns for public safety, and should be acted on in a more timely matter. Motion made by Mr. Teichmiller to allow a transfer of \$26,000 from the contingency fund to an outlay budget line item, for the ChoiceTel phone system, with the requirement that any excess project contingency funds or unspent funds be returned to the finance contingency line. Seconded by Ms. Black. Voting aye – Mr. Teichmiller, Mr. Behling, Mr. Mayer and Ms. Black. Voting nay - Mr. Bluthardt. Carried.

A presentation was made by Larry Stevens, Forestry Director, to request a payment from contingency to Discover Wisconsin to help fund four TV episodes, radio advertising and trade shows in support of the Wisconsin County Forests. He reported the total cost is \$36,000 and 22 counties are considering supporting

the effort. The history of the County Forests, Forestry Certification and recreation opportunities will be promoted; however, none of the Counties will be specifically featured. Vilas County, along with others contributing, will be mentioned as contributors. Larry indicated \$2,000 has been a common payment from other counties and he doesn't have the funds in his budget; thus the Forestry Committee suggested Larry make a request to the Finance Committee to use contingency funds to make a similar payment. The Finance Committee denied the request and suggested Larry pursue this with the Advertising and Tourism Committee.

**Overtime Report** – Overtime for March is 1,317.75 hours and \$37,982. Overtime is lower by 50 hours and \$1,717 compared to March 2013. Year-to-date overtime is lower by \$12,163 as compared to last year.

**Line Item Transfers** – There were no unusual or significant transfers processed by the Finance Director brought to the attention of the committee.

**Out of County Travel** – Motion made by Mr. Teichmiller to approve out of county travel for our Victim Witness Coordinator for training in Baraboo for training on April 8<sup>th</sup>-9<sup>th</sup> and in Lacrosse on May 14<sup>th</sup> – 16<sup>th</sup> and out of county travel for our Register of Probate for training at Wisconsin Dells on May 7<sup>th</sup> – 8<sup>th</sup>. Seconded by Ms. Black. All voting aye. Carried.

**Letters and Communications** – The finance director read a letter provided by County Clerk, Dave Alleman, to report his attendance and his experience from the WCCO conference he recently attended.

**Future meeting dates** – Next regularly monthly meeting is yet to be determined.

There is nothing more on the agenda therefore; the meeting is adjourned at 11:10 a.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.  
Submitted by: Jason Hilger